



WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD BOARDS, HEALTH  
BOARDS, PARKS, CEMETERIES AND RACECOURSE, PUBLIC AUTHORITIES, WATER  
BOARDS UNION – W.A. DIVISION

GENERAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018.

WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL  
ROAD BOARDS, HEALTH BOARDS, PARKS, CEMETERIES  
AND RACECOURSE, PUBLIC AUTHORITIES, WATER  
BOARDS UNION – W.A. DIVISION

GENERAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018

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**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION, WA DIVISION**

**OPERATING REPORT FOR REPORTING YEAR ENDED 30 JUNE 2018**

**1. Review of the Union's Principal Activities.**

- A. The Union acts as the only Divisional Body of the Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Unions within Australia.
- B. The continuing maintenance of federal agreements negotiated by the organisation. The organisation was able to renegotiate 20 agreements during the reporting period and also respond to and resolve in excess of half of individual member dispute arising during the reporting period (88 in total). The organisation also handled 25 unfair dismissal claims and some 20 workers compensation claims during the reporting period.
- C. The further enhancement of the union website for reporting to and receiving communication from membership.
- D. Continued publication of union newsletters and website information.
- E. Job delegate training provided to eight (8) new job delegates

**2A. Significant Changes in the Nature of Principal Activities**

None

**2B. Significant Changes in the Reporting Unit's Financial Affairs During the Year**

None

**3. Results of Principal Activities**

Membership numbers have declined during the reporting period due to outsourcing and restructuring in the industries in which the organisation operates.

**4. The Rights of Members to Resign**

All members have a right to resign from the union in accordance with:

Rule 58 Resignation of member in Part Two - Rules for administration of a division, and

Rule 18 resignation of membership of the Western Australian Division General Rules as required by Section 174 of the Fair Work (Registered Organisations) Act 2009.

**5. Trustee or Director of Trustee Company of Superannuation Entity of Exempt Public Sector Superannuation Fund**

The following officer(s) of the Union held position(s) of fund(s) that require that one or more of their directors/trustees be a member of a registered organisation:

Officer – Mrs Andrea Ballantyne. Name of entity: - WA Local Government Superannuation Plan Pty Ltd.

**6. Other Prescribed Information**

In accordance with the requirements of the Registration and Accountability of Organisations Legislation the following information is provided:

- A. The number of persons that were at the end of the financial year recorded in the register of members as at 30 June 2018 was 1,159.
- B. The number of persons who were at the end of the financial year employees of the organisation including both full time and part time employees measured on a full time equivalent basis was 5.0.
- C. The names of each person who has been a member of the Committee of Management and the Union Council at any time during the reporting period. And the period for which they held such a position are set out below.

President:	Peter Crawford	1 July 2017 – 30 June 2018
Vice President:	Richard Wilton	1 July 2017 – 30 June 2018
Secretary:	Andrew Johnson	1 July 2017 – 30 June 2018
Treasurer:	Andrea Ballantyne	1 July 2017 – 30 June 2018

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION, WA DIVISION**

**OPERATING REPORT FOR REPORTING YEAR ENDED 30 JUNE 2018**

**6. Other Prescribed Information (cont'd)**

**Committee of Management Members:**

Martyn Love	1 July 2017 – 30 June 2018
Brett Thompson	1 July 2017 – 30 June 2018
Raymond Brand	1 July 2017 – 7 October 2017
Greg Magor	1 July 2017 – 30 June 2018
Anne Whitehead	1 July 2017 – 7 October 2017
Dean Stephens	8 October 2017 – 30 June 2018
Paul Macnamara	8 October 2017 – 30 June 2018
Bernie Ellerby	8 October 2017 – 30 June 2018

**Division Trustee:**

Graham Siggelkow	8 October 2017 – 30 June 2018
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**Zone Delegates:**

Central Districts	Vacant
Coastal Districts	Vacant
Goldfields	Vacant
Kimberley-Territories	Vacant
Metropolitan	Vacant
Murchison	Vacant
Pilbara	Vacant
Murchison	Vacant
South Western	Vacant

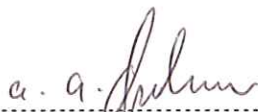
**Union Councillors**

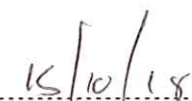
Ray Brand	1 July 2017 – 7 October 2017
Peter Crawford	1 July 2017 – 30 June 2018
Bernie Ellerby	8 October 2017 – 30 June 2018
Martyn Love	1 July 2017 – 30 June 2018
Paul Macnamara	8 October 2017 – 30 June 2018
Greg Magor	1 July 2017 – 30 June 2018
Graham Siggelkow	1 July 2017 – 30 June 2018
Dean Stephens	8 October 2017 – 30 June 2018
Brett Thompson	1 July 2017 – 30 June 2018
Anne Whitehead	1 July 2017 – 7 October 2017
Richard Wilton	1 July 2017 – 30 June 2018

**7. Changes in Composition of office Bearers**

Raymond Brand and Anne Whitehead ceased to hold the offices of Committee Member and Union Councillor as of the 7th of October 2017. Dean Stephens, Bernie Ellerby and Paul Macnamara commenced to hold the offices of Committee Member and Union Councillor as of the 7th of October 2017. Graham Siggelkow commenced to hold office as Trustee as of the 7th of October 2017.

- 8. This report has been prepared by Andrew Gerard Johnson Division Secretary as authorised by the Committee of Management**

  
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Andrew Johnson  
Division Secretary

  
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Dated



**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION, W.A. DIVISION**

**COMMITTEE OF MANAGEMENT STATEMENT**

On the 15<sup>th</sup> October 2018 the Committee of Management of the Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union W.A. Division (the "Union") passed the following resolution in relation to the amended general purpose financial report ("GPFR") for the reporting unit for the financial year ended 30 June 2018.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a.) the financial statements and notes comply with the Australian Accounting Standards;
- (b.) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c.) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Union for the financial year to which they relate;
- (d.) there are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable;
- (e.) during the financial year to which the GPFR relates and since the end of the financial year:
  - (i.) meetings of the Committee of Management were held in accordance with the rules of the organisation, and
  - (ii.) the financial affairs of the Union have been managed in accordance with the rules of the organisation, and
  - (iii.) the financial records of the Union have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 & Regulations; and
  - (iv.) the financial records of the Union have been kept as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - (v.) to the knowledge of any member of the Committee, no information has been sought in any request by a member of the Union or a Registrar duly made under Section 272 of the Fair Work (Registered Organisations) Act 2009; and
  - (vi.) no orders have been made by the Commission under Section 273 of Schedule 1B to the Fair Work (Registered Organisations) Act 2009.
  - (vii.) no revenue has been derived from undertaking recovery of wages activity during the reporting period.

As authorised by the Committee of Management

  
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Andrew Johnson  
Division Secretary

Dated this 15<sup>th</sup> day of October 2018

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION, W.A. DIVISION**

**REPORT REQUIRED UNDER SUBSECTION 255(2A)  
FOR THE YEAR ENDED 30 JUNE 2018**

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 30 June 2018.

<u>Categories of expenditures</u>	<u>2018</u>	<u>2017</u>
	\$	\$
Remuneration and other employment-related costs and expenses - employees	353,877	401,195
Advertising	Nil	Nil
Operating costs	136,286	124,390
Donations to political parties	Nil	Nil
Legal costs	27,206	35,579

 15/10/2018  
-----  
Andrew Johnson - Designated officer

# CARLTON & PARTNERS

## CERTIFIED PRACTISING ACCOUNTANTS

Business Address: 18 Sangiorgio Court Osborne Park WA 6017

Telephone: (08) 6165 4000 Fax(08) 6165 4067

**Independent auditor's report to the members of the Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union – W.A. Division.**

### Report on the Audit of the Financial Report

#### Opinion

I have audited the financial report of Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union – W.A. Division (the Reporting Unit), which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2018, notes to the financial statements, including a summary of significant accounting policies; the Committee of Management Statement, the subsection 255(2A) report and the Officer Declaration Statement.

In my opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union – W.A. Division, as at 30 June 2018, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

I declare that management's use of the going concern basis in the preparation of the financial statements of the Reporting Unit is appropriate.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the Reporting Unit in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Information Other than the Financial Report and Auditor's Report Thereon

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information; I am required to report that fact. I have nothing to report in this regard.



**Independent auditor's report to the members of the Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union – W.A. Division. (cont'd)**

**Responsibilities of Committee of Management for the Financial Report**

The Committee of Management of the Reporting Unit is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Reporting Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Reporting Unit or to cease operations, or have no realistic alternative but to do so.

**Auditor's Responsibilities for the Audit of the Financial Report**

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Reporting Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Reporting Unit's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Reporting Unit to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Reporting Unit audit. I remain solely responsible for my audit opinion.




**Independent auditor's report to the members of the Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union – W.A. Division. (cont'd)**

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

**Electronic publication of the audited financial reports**

It is my understanding that the Reporting Unit intends to electronically present the audited financial report and auditor's report on its internet website. Responsibility for the electronic presentation of the financial report on the website is that of Committees of Management. The security and controls over information on the website should be addressed by the Reporting Unit to maintain the integrity of the data presented. The examination of the controls over the electronic presentation of audited financial report(s) on the Reporting Unit's website is beyond the scope of the audit of the financial report.

I declare that I am an auditor registered under the RO Act.

  
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G. Wovodich CPA  
Registered number: AA2017/13  
Carlton & Partners

Dated at Perth this 18 day of October 2018.

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION – W.A. DIVISION**

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2018**

	Notes	30-6-2018	30-6-2017
<b>Revenue</b>		<b>\$</b>	<b>\$</b>
Membership subscription		538,656	586,296
Capitation fees received	3A	-	-
Other income		-	-
Property rental revenue	3D	10,587	10,027
Total income		<u>549,243</u>	<u>596,323</u>
<b>Expenses</b>			
Administration expenses	4D	118,621	113,477
Audit & Accountancy	14	5,400	5,400
Affiliations to other organisations		-	-
Employee expenses	4A	353,877	401,195
Capitation fees	4B	-	-
Grants or donations	4E	-	-
Depreciation and amortisation	4F	10,590	4,140
Finance costs	4G	1,675	1,373
Legal expenses	4H	27,206	35,579
Training expenses		-	-
Total expenses		<u>517,369</u>	<u>561,164</u>
Excess of Income over Expenditure for the year		<u><u>31,875</u></u>	<u><u>35,159</u></u>

The accompanying notes form part of these financial statements

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION – W.A. DIVISION**

**STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2018**

	Notes	30-6-2018 \$	30-6-2017 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	5A	-	-
Receivables	5B	26,506	34,848
<b>TOTAL CURRENT ASSETS</b>		<u>26,506</u>	<u>34,848</u>
<b>NON-CURRENT ASSETS</b>			
Property, Furniture & Equipment	6	381,974	427,762
Investment	6F	3	3
<b>TOTAL NON-CURRENT ASSETS</b>		<u>381,977</u>	<u>427,765</u>
<b>TOTAL ASSETS</b>		<u>408,483</u>	<u>462,613</u>
<b>CURRENT LIABILITIES</b>			
Creditors	7A	68,852	74,143
Unsecured Loan	9	337,022	460,873
Provisions for Employee entitlements	8A	254,093	268,283
<b>TOTAL CURRENT LIABILITIES</b>		<u>659,967</u>	<u>803,299</u>
<b>NON-CURRENT LIABILITIES</b>			
Provisions for Employee entitlements	8A	173,293	169,618
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>173,293</u>	<u>169,618</u>
<b>TOTAL LIABILITIES</b>		<u>833,260</u>	<u>972,917</u>
<b>NET ASSETS (DEFICIENCY)</b>		<u>(424,777)</u>	<u>(510,304)</u>
<b>EQUITY</b>			
Asset Revaluation Reserve		380,000	326,348
Retained earnings (accumulated deficit)	10	(804,777)	(836,652)
<b>TOTAL EQUITY (DEFICIENCY)</b>		<u>(424,777)</u>	<u>(545,463)</u>

The accompanying notes form part of these financial statements



WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION – W.A. DIVISION

STATEMENT OF CHANGE IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2018

	\$
Balance as at 1 July 2016	(545,463)
Add Surplus for the year	35,159
Closing balance as at 30 June 2017	(510,304)
Add:	
Revaluation reserve adjustment	53,652
Surplus for the year	31,875
Closing balance as at 30 June 2018	(424,777)

The accompanying notes form part of these financial statements

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION – W.A. DIVISION**

**CASH FLOW STATEMENT**

**FOR THE YEAR ENDED 30 JUNE 2018**

	<b>2017-2018</b>	<b>2015-2017</b>
	<b>\$</b>	<b>\$</b>
<b>OPERATING ACTIVITIES</b>		
<b>Cash received</b>		
Membership Fees	545,319	583,489
Receipts from other reporting entities	-	-
Other	10,587	10,027
<b>Cash used</b>		
Payments to suppliers and employees	(520,906)	(567,342)
Payments to other reporting entities	-	-
Net cash from (used by) operating activities	35,000	26,174
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
Acquisition of furniture, equipment etc.	(688)	(23,031)
Net cash from (used by) investing activities	(688)	(23,031)
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>		
Advances from (repayments to) related entities	(34,312)	(3,143)
Net cash from (used by) financing activities	(34,312)	(3,143)
Net increase (decrease) in cash held	11. -	-
Cash at Bank at beginning of year	-	-
Cash at Bank at end of year	5A. -	-

The accompanying notes form part of these financial statements

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION – W.A. DIVISION**

**Index to the Notes of the Financial Statements**

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**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION – W.A. DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

**Note 1 – Summary of significant accounting policies.**

**1.1 Basis of preparation of the financial statements.**

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Board Union, W.A. Division ("the Union") is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

**1.2 Comparative amounts.**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current year.

**1.3 Significant accounting judgements and estimates.**

No accounting assumptions or estimates have been identified that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

**1.4 Adoption of New Australian Accounting Standard requirements.**

No accounting standard has been adopted earlier than the application date stated in the standard.

**Future Australian Accounting Standards Requirements.**

There are no new standards, amendments to standards or interpretations that were issued prior to the sign-off date that are applicable to the future reporting period that are expected to have a future financial impact on the Union.

**1.5 Associates and joint arrangements.**

The Western Australian Municipal, Road Boards, Parks and Racecourse Employees' Union of Workers, Perth (Perth Union) is an associated entity which is neither a subsidiary of, nor has a joint venture interest with the Union. The Perth Union has supplied the financing facility to enable the Union to continue operations. The W.A. Division employs all staff and maintains the administration and the general operations on behalf of the Perth Union and the Federal Body of the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union. The W.A. Division rents the office premises from the Perth Union and makes no charge for the administrative duties carried out on behalf the Perth Union and the Federal Body. The officeholders of both bodies are essentially the same. The Perth Union and the Federal Body participate in financial and operating policy decisions of the Union but they do not have control over the Union's policies. See also note 22.

**1.6 Revenue.**

Revenue is measured at the fair value of the consideration received or receivable. Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Interest revenue and donation income is recognised when it is received.

**1.7 Government grants.**

The Union is not in receipt of any Government grants.

**1.8 Disposal and/or Sale of assets.**

Gains & losses from disposal of assets are recognised when control of the asset has passed to the buyer.

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND  
RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION – W.A. DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

**Note 1 – Summary of significant accounting policies. (cont'd)**

**1.9 Borrowing costs.**

Borrowing costs are amortised in profit and loss over the term of the borrowing.

**1.10 Cash.**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, funds held at call with bank

**1.11 Financial instruments.**

Financial assets and financial liabilities are recognised when a Union becomes a party to the contractual provisions of the instrument.

**1.12 Financial assets.**

Loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as "loans and receivables".

**Loan and receivables.**

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

**1.13 Employee benefits.**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave, sick leave, rostered days off and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short term employee benefits (as defined in AASB 119 Employee Benefits) and termination benefits due within twelve months of the end of the reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits are measured as the present value of the estimated future cash outflows to be made by the Union in respect of the services provided by employees up to the reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

**1.14 Financial liabilities**

Financial liabilities are classified as either financial liabilities "at fair value through profit or loss" or other financial liabilities. Financial liabilities are recognised and derecognised upon "trade date".

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

**1.16 Contingent liabilities and contingent assets.**

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

**1.17 Land, Buildings, Furniture & Equipment.**

Purchase of land, buildings, furniture & equipment are recognised initially at cost in the Statement of Financial position. The initial cost of the asset includes the cost of acquiring and establishing the item.

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of the assets do not differ materially from those that would be determined using fair values as at the reporting date. Any revaluation increment is credited to equity under the heading of asset revaluation reserve.

Depreciation of buildings is at a nominal rate of 1.25% per annum using the diminishing value method. Furniture and fitting are depreciated using the diminishing value method at varying rates depending on the estimated cost to the reporting year. The rates used are 5% and 10%.



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**1.18 Taxation.**

The Union is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except where the amount of GST incurred is not recoverable from the Australian Taxation Office.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of the receivables or payables.

**1.19 Fair value measurement**

The Union measures financial instruments, such as, financial assets as at fair value through the profit and loss, available for sale financial assets, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 6.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- in the principal market for the asset or liability, or
- in the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Union. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Union uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Union determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Union has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

**Note 2 – Events after the reporting period.**

There were no events that occurred after 30 June 2018, and/or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Union.



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	30-6-2018	30-6-2017
	\$	\$
<b>Note 3 – Income.</b>		
<b>3A: Capitation fees.</b>		
There were no capitation fees received during the financial year.	-	-
<b>3B: Levies.</b>	-	-
<b>3C: Interest.</b>	-	-
<b>3D: Rental Revenue.</b>		
Rental revenue from properties	10,587	10,027
<b>3E: Grants or donations.</b>	-	-
<b>3F: Net gains from sale of assets.</b>		
Plant & equipment	-	-
<b>Note 4 – Expenses.</b>		
<b>4A: Employee expenses.</b>		
<b>Holders of office:</b>		
Wages and salaries	137,375	184,154
Superannuation	27,253	19,840
Leave and other entitlements	-	-
Separations and redundancies	-	-
Subtotal employee expenses holders of office	164,628	203,994
<b>Employees other than office holders:</b>		
Wages and salaries	178,606	178,704
Superannuation	10,642	18,497
Leave and other entitlements	-	-
Separations and redundancies	-	-
Subtotal employee expenses employees other than office holders	189,248	197,201
Total employee expenses	353,876	401,195
<b>4B: Capitation fees.</b>		
No Capitation fees were payable to the WAMEU-FED (the Union Council) for the financial year.	-	-
<b>4C: Affiliation fees.</b>	-	-
<b>4D: Administration expenses.</b>		
Consideration to employers for payroll deductions	388	494
Compulsory levies	-	-
Fees/allowances – meeting & conferences	-	-
Conference & meeting expenses	756	1,915
Property expenses	67,980	58,193
Office expenses	30,644	29,637
Other	19,259	23,238
Total administration expenses	119,027	113,477

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	30-6-2018	30-6-2017
	\$	\$
<b>4E: Grants or donations.</b>		
Grants:		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Donations:		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Total grants or donations	-	-
<b>4F: Depreciation and amortisation.</b>		
Depreciation		
Land & buildings	2,500	2,313
Plant, equipment & vehicles	8,090	1,827
Total depreciation and amortisation	10,590	4,140
<b>4G: Finance costs.</b>		
Amortisation of borrowing costs	1,675	1,373
Total finance costs	1,675	1,373
<b>4H: Legal costs.</b>		
Litigation	-	-
Other legal matters	27,206	35,579
Total legal costs	27,206	35,579
<b>4I: Write down &amp; impairment of assets.</b>	-	-
<b>4J: Net losses from sale of assets.</b>	-	-
<b>4K: Other expenses.</b>		
Member expenses	1,906	1,798
Motor vehicle expenses	17,119	21,440
Travel & accommodation	234	-
Penalties – via RO Act or RO Regulations	-	-
Total other expenses	19,259	23,238
<b>Note 5 – Current Assets.</b>		
<b>5A: Cash and cash equivalent</b>		
Cash at bank	-	-

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	30-6-2018	30-6-2017
	\$	\$
<b>5B: Trade and other receivables</b>		
Receivables from other reporting units	-	-
Other receivables	26,506	33,173
Unexpired borrowing expenses	-	1,675
		34,848
Less provision for doubtful debts	-	-
<b>Total Trade and other receivables</b>	<b>26,506</b>	<b>34,848</b>
<b>Note 6 – Non-current assets.</b>		
<b>6A: Land &amp; Buildings</b>		
Reconciliation of the opening & closing balances		
Gross book value – based on an independent sworn valuation dated 27 <sup>th</sup> March 2018 ( * )	380,000	415,886
Accumulated depreciation & impairment	(23,618)	(21,305)
<b>Net book value 1 July</b>	<b>356,382</b>	<b>394,851</b>
Depreciation expense for year	(2,500)	(2,313)
<b>Net book value 30 June</b>	<b>353,882</b>	<b>392,268</b>
Property rental revenue – see Note 3D		
<b>6B: Furniture, equipment &amp; vehicles</b>		
Reconciliation of the opening & closing balances		
Gross book value at 1 July	59,824	42,626
Accumulated depreciation & impairment	(24,330)	(28,886)
<b>Net book value 1 July</b>	<b>35,494</b>	<b>13,740</b>
Disposals	-	-
Additions by purchase	688	23,581
Depreciation expense for year	(8,090)	(1,827)
<b>Net book value 30 June</b>	<b>28,092</b>	<b>35,494</b>
<b>Total Land, Buildings, Furniture &amp; Equipment</b>	<b>381,974</b>	<b>427,762</b>
( * ) The revalued land and buildings consist of rental duplexes in Denmark, Western Australia. Management determined that this constitutes one class of asset under AASB 13, based on the nature, characteristics and risks of the property. Fair value of the property was determined by using market comparable method. This means that the valuation by the valuer is based on the active market prices, significantly adjusted for the nature, location or condition of the property. As at the date of the revaluation (27 <sup>th</sup> March 2018), the property's fair value is based on the valuation performed by Opteon (Albany & Great Southern WA), an accredited independent valuer.		
<b>Note 6F – Investments</b>		
Shares in Unlisted company	3	3



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	30-6-2018	30-6-2017
	\$	\$
<b>Note 7 – Current Liabilities.</b>		
<b>7A: Trade payables</b>		
General Trade creditors and accruals	24,114	21,461
Legal costs -		
Litigation	44,738	52,682
Other legal costs	68,852	74,143
	<u>68,852</u>	<u>74,143</u>
Total Trade creditors and accruals are expected to be settled in:		
No more than 12 months	68,852	74,143
More than 12 months	-	-
Total other payables	<u>68,852</u>	<u>74,143</u>
<b>Note 8 – Provisions.</b>		
<b>8A: Employee provisions</b>		
Office Holders		
Annual leave	94,938	110,778
Sick leave	170,930	168,891
Long service leave	69,257	71,256
Rostered days off & time in lieu	55,119	45,737
Separations and redundancies	-	-
Subtotal Employee provisions – office holders	<u>390,244</u>	<u>396,662</u>
Employee provisions – other than Office Holders		
Annual leave	3,876	3,920
Sick leave	-	11,136
Long service leave	12,995	17,025
Rostered days off & time in lieu	20,271	9,158
Separations and redundancies	-	-
Subtotal Employee provisions – other than office holders	<u>37,142</u>	<u>41,239</u>
Total Employee provisions	<u>427,386</u>	<u>437,901</u>
Current	254,093	268,283
Non-current	170,293	20,615
Total Employee provisions	<u>427,386</u>	<u>437,901</u>
The Executive Committee determined that there is to be no payout of accrued sick leave entitlements on termination of employment.		
Accrued sick leave included in the non-current liability above	<u>153,115</u>	<u>149,003</u>
<b>Note 9 – Non-Current Liabilities.</b>		
<b>Unsecured Loan</b>		
Western Australian Municipal, Road Boards, Parks, and Racecourse Employees' Union of Workers, Perth	<u>337,022</u>	<u>460,873</u>

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FOR THE YEAR ENDED 30 JUNE 2018**

	30-6-2018	30-6-2017
	\$	\$
<b>Note 10 – Equity</b>		
<b>Note 10A – Funds</b>		
Balance at the beginning of the year	(836,652)	(871,811)
Surplus for the year	31,875	35,159
Balance at the end of the year	<u>(804,777)</u>	<u>(836,652)</u>
<b>Note 10B – Other specific disclosures - funds</b>	<u>-</u>	<u>-</u>
<b>Note 11 – Cash Flow</b>		
<b>Note 11A – Cash Flow Reconciliation.</b>		
Operating surplus for year	31,875	35,159
Add non-cash items:		
Depreciation	10,590	3,589
Accrued employee entitlements	(10,515)	(18,631)
Changes in assets and liabilities:		
Acquisition of furniture	(688)	(23,031)
Decrease (Increase) in debtors & receivables	8,338	(685)
Decrease (Increase) in trade & other payables	(5,288)	6,742
Decrease (Increase) in inter-entity debt	<u>(34,312)</u>	<u>(3,143)</u>
<b>Net increase (decrease) in cash held</b>	<u>-</u>	<u>-</u>
<b>Note 11B – Cash inflow information.</b>		
Cash Inflows	<u>26,663</u>	<u>28,981</u>
Cash Outflows	<u>26,663</u>	<u>28,981</u>
<b>Note 12 – Contingent Liabilities.</b>		
There are no known contingent liabilities.		
<b>Note 13 – Related Party Disclosures.</b>		
<b>13A: Related Party Transactions for the reporting period.</b>		
There was no revenue received from; expenses paid to; amounts owed by or to; loans from or to, or assets transferred from or to related parties during the reporting period.		
<b>13B – Key Management Personnel Remuneration for the reporting period.</b>		
Short-term employee benefits	\$	\$
Salary (including leave taken)	147,171	146,051
Annual leave accrued	-	4,274
Total short-term employee benefits	<u>147,171</u>	<u>150,325</u>
Post-employment benefits - superannuation	<u>20,708</u>	<u>19,840</u>
Total post-employment benefits	<u>20,708</u>	<u>19,840</u>
Other long-term benefits - Long service leave	-	-
Termination benefits	-	-
Total	<u>167,879</u>	<u>170,165</u>

**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
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30-6-2018                      30-6-2017  
\$                                      \$

**13C: Transactions with key personnel & their close family members.**

There were no transactions with key personnel or their close family members.

**13D: Remuneration of Officials.**

Disclosure to Members pursuant to Section 293BC.

		Non-cash benefit		Relevant
		Form	Value	Remuneration
			\$	\$
Andrew Johnson	(Secretary)	Car	1,998	80,565
Andrea Ballantyne	(Treasurer)	(*) Car	2,478	111,354
Martin Love	(Committeeman)	Car	1,777	33,893
Dean Stephens	(Committeeman)	Car	666	34,997
Greg Magor	(Committeeman)	-	-	1,244

(\*) Includes remuneration required to be disclosed pursuant to Section 293B)

30-6-2018                      30-6-2017  
\$                                      \$

**Note 14 – Remuneration of Auditors..**

Value of the services provided

Financial statement audit services

2,500                      2,500

Accounting services in preparation of financial statements

2,900                      2,900

Total remuneration of auditors

5,400                      5,400

**Note 15 – Financial Instruments.**

Credit Risk. The Union is not exposed to any credit risk. The only financial asset it has is cash held at a creditworthy bank.

**Note 16 – Fair Value Measurement**

The Management committee assessed that cash, trade receivables, trade payables and other current liabilities approximate their carrying amount largely due to the short term nature of these instruments. Plant, equipment and motor vehicles are measured using the cost method. Land & buildings are measured using the revaluation method and are carried at fair value at the revaluation date less any subsequent accumulated depreciation and impairment losses. Revaluations are performed whenever there is a material movement in the value of the asset under the revaluation model.

Land & Buildings measured at fair value		\$	\$	\$
Fair value hierarchy 30 June 2018	Date of valuation	Level 1	Level 2	Level 3
Duplex rental property	27 March 2018	-	-	380,000
	Additional costs	-	-	-
Total		-	-	380,000

**Note 17 – Business combinations and subsidiaries acquired** The union does not have any business combinations or subsidiaries.

**Note 18 – Segment reporting** The Union operates in the one business and geographical segment being the industrial relations sector providing services to members of their organisations throughout Australia.

**Note 19 – Administration of financial affairs by a third party** No administration of the union's financial affairs is conducted by a third party



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**NOTES TO THE FINANCIAL STATEMENTS  
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**Note 20 – Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of Members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Commission:

1. A member of a reporting unit or the General Manager of Fair Work Commission may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
2. The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
3. A reporting unit must comply with an application made under subsection (1).

**Note 21– Use of "LGRCEU" in Union activities.**

Neither the initials "LGRCEU" nor the name "Local Government, Racecourses and Cemeteries Employees' Union" are registered under the Business Names Act 1962 of Western Australia.

**Note 22 – Economic dependence**

1. The union's ability to continue as a going concern is reliant on the continued financial support from the Western Australian Municipal, Road Boards, Parks and Racecourse Employees' Union of Workers, Perth (Perth union) which has provided security for joint borrowings. See also Note 1.5. This is an interest free agreement with repayments to be made in line with the mortgagee's financing terms.
2. The union is a guarantee to the bank for the aforementioned mortgage. Apart from this, the union does not provide financial support to any other entity.

**Note 23 – Disclosure of material personal interests of officers**

Each officer of the Union in accordance with the requirements of Section 293C of the Fair Work (Registered Organisations) Act 2009 has individually disclosed to the Management Committee that they do not have any material personal interests that related to the affairs of the Union.



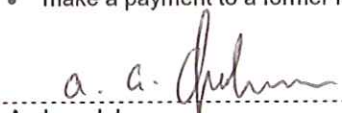
**WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD  
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**OFFICER DECLARATION STATEMENT**

I, Andrew Johnson, being the Secretary of the Western Australian Shire Councils, Municipal Road Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union, WA Division, declare that the following activities did not occur during the reporting period ending 30 June 2018.

The reporting unit did not:

- agree to receive financial support from another reporting unit to continue as a going concern
- agree to provide financial support to another reporting unit to ensure they continue as a going concern
- acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination or revocation by the General Manager, Fair Work Commission
- receive capitation fees from another reporting unit
- receive any other revenue from another reporting unit
- receive revenue via compulsory levies
- receive donations or grants
- receive revenue from undertaking recovery of wages activity
- incur fees as consideration for employers making payroll deductions of membership subscriptions
- pay capitation fees to another reporting unit
- pay any other expense to another reporting unit
- pay affiliation fees to other entity
- pay compulsory levies
- pay a grant that was either less than \$1,000 or that exceeded \$1,000
- pay a donation that was either \$1,000 or that exceeded \$1,000
- pay to a person fees or allowances to attend conferences or meetings as a representative of the reporting unit
- incur expenses due to holding a meeting as required under the rules of the organisation
- pay legal costs relating to litigation
- pay legal costs relating to other legal matters
- pay a penalty imposed under the RO Act or the Fair Work Act 2009
- have a receivable with other reporting unit(s)
- have a payable with other reporting unit(s)
- have a payable to an employer for that employer making payroll deductions of membership subscriptions
- have a payable in respect of legal costs relating to litigation
- have a payable in respect of legal costs relating to other legal matter
- have a fund or account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch
- transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity
- have a balance within the general fund
- provide cash flows to another reporting unit and/or controlled entity
- have another entity administer the financial affairs of the reporting unit
- make a payment to a former related party of the reporting unit

  
Andrew Johnson  
Division Secretary

15/10/2018  
Dated